

# Meade County RECC

P.O. Box 489  
Brandenburg, KY 40108-0489  
(270) 422-2162  
Fax: (270) 422-4705

July 31, 2013

RECEIVED

AUG 01 2013

PUBLIC SERVICE  
COMMISSION

MR. JEFF DEROUEN  
KENTUCKY PUBLIC SERVICE COMMISSION  
211 SOWER BLVD  
FRANKFORT KY 40602

Mr. Derouen:

Please find enclosed copies of the safety audits for our contractors as well as our own safety audits for the 2<sup>nd</sup> Quarter of 2013. If you need further, please don't hesitate to contact me @ (270) 422-2911, ext. 3134.

Sincerely,

Cassie G. Basham, Supervisor  
Operational Services



MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 4/17/13

Crew Leader/Foreman J Crossen

Crew Members

B CAMP

J WENTZ

C.W. Harms

Observer's Name Roger Durd

Vehicle # 304 350 353 337

Roger Durd

DESCRIPTION	NOT		N/A
	USED PROPERLY	USED PROPERLY	
1. Rubber Gloves and/or sleeves	/		
2. Cover-up materials	/		
3. Personal protective equipment	/		
a. Eyeface protection	/		
b. Hearing protection	/		
c. Hand protection	/		
d. Foot protection	/		
4. Vehicle or personal protective grounds	/		
5. Traffic control devices			
a. Signs			/
b. Cones			/
6. Flagman - with proper equipment			/
7. Chocks	/		/
8. Fall protection	/		
a. Safety belts	/		
b. Harness	/		
c. Lanyards	/		
9. Tailgate conference held	/		
10. Proper equipment location and use (trucks, ladders, etc.)	/		
11. Equipment safety check made	/		

Comment:

covering breakers in subst. REPLACE PRIMARY

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 5/13/13 Crew Leader/Foreman: J. Crosier Crew Members: J. WENTZ C. Williams  
 Crew's Signature: Roger Hunt License No: 337 350 353

DESCRIPTION	USED PROPERLY	NOT USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves	/		
2. Cover-up materials	/		
3. Personal protective equipment	/		
a. Eye/face protection	/		
b. Hearing protection	/		
c. Hand protection	/		
d. Foot protection	/		
4. Vehicle or personal protective devices	/		
5. Traffic control devices	/		
a. Signs	/		
b. Cones	/		
6. Fleeman - with proper equipment	/		
7. Chocks	/		
8. Fall protection	/		
a. Safety belts	/		
b. Harness	/		
c. Lanyards	/		
9. Tailgate conference held	/		
10. Proper equipment location and use (trucks, ladders, etc.)	/		
11. Equipment safety checks made	/		

Comments: covering tree with tarp Changing METER POLES

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 5/13/13 Crew #/Address: 337 350 353 Supervisor: ROGER HEST  
 Crew Leader/Foreman: J. CROSIER  
 Crew Members: J. WENTZ C. WILLIAMS

DESCRIPTION	NOT USED PROPERLY		N/A
	USED PROPERLY	USED PROPERLY	
1. Rubber Gloves and/or sleeves	/		
2. Cover-up materials	/		
3. Personal protective equipment	/		
a. Eye/face protection	/		
b. Hearing protection	/		
c. Hand protection	/		
d. Foot protection	/		
4. Vehicle or personal protective devices	/		
5. Traffic control devices	/		
a. Signs	/		
b. Cones	/		
6. Flagman - with proper equipment	/		
7. Chocks	/		
8. Fall protection	/		
a. Safety belts	/		
b. Harness	/		
c. Lanyards	/		
9. Traffic cone/flag held	/		
10. Proper equipment location (trucks, trailers, etc.)	/		
11. Equipment safety check marks	/		

Comment: changing meter poles

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 8/5/13/13 Supervisor's Name: Regan Hunt  
 Crew Leader/Foreman: D BARR License No: 338 349 340  
 Crew Members: C UESSGIS R Ditto

DESCRIPTION	NOT		N/A
	USED PROPERLY	USED PROPERLY	
1. Rubber Gloves and/or sleeves	/		
2. Cover-up materials	/		
3. Personal protective equipment	/		
a. Eye/face protection	/		
b. Hearing protection	/		
c. Hand protection	/		
d. Foot protection	/		
4. Vehicle or personal protective barriers	/		
5. Traffic control devices	/		
a. Signs	/		
b. Cones	/		
6. Flagman - with proper equipment	/		
7. Chocks	/		
8. Fall protection	/		
a. Safety belts	/		
b. Harness	/		
c. Lanyards	/		
9. Tailgate conference held	/		
10. Proper equipment location and use (trucks, ladders, etc.)	/		
11. Equipment safety check made	/		

Comment: 2013 up date to include changes CHANGING + ADDING PAGES

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 5/13/13 Crew Leader/Foreman: D BARR Crew Members: C UESSGIS R Ditto  
 Observer's Name: Reg Hart Telephone: 338 349 340

DESCRIPTION	USED PROPERLY	NOT USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves	/		
2. Cover-up materials	/		
3. Personal protective equipment	/		
a. Eye/face protection	/		
b. Hearing protection	/		
c. Hand protection	/		
d. Foot protection	/		
4. Vehicle or personal protective standby	/		
5. Traffic control devices	/		
a. Signs	/		
b. Cones	/		
6. Flagman - with proper equipment	/		
7. Chocks	/		
8. Fall protection	/		
a. Safety belts	/		
b. Harness	/		
c. Lanyards	/		
9. Tailgate conference held	/		
10. Proper equipment location and use (trucks, ladders, etc.)	/		
11. Equipment safety check made	/		

Comment: checking break work schedule CHANGING + ADDING PAGES

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 4-3-13

Observer's Name T. Board

Crew Leader/Foreman Greg D

Vehicle #(s) 358 - 344

Crew Members Joe Brown

DESCRIPTION	USED PROPERLY	NOT USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves			/
2. Cover-up materials			/
3. Personal protective equipment			
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds			✓
5. Traffic control devices			✓
a. Signs			✓
b. Cones			✓
6. Flagman - with proper equipment			✓
7. Chocks	✓		●
8. Fall protection	✓		
a. Safety bells	✓		
b. Harness	✓		
c. Lanyards	✓		
9. Tailgate conference held	✓		
10. Proper equipment location and use	✓		
(trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comment

Setting meter Pole's T. Powells

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 4-9-13

Crew Leader/Foreman Terry

Crew Members Joel

Observer's Name T. Board

Vehicle #(s) 339

DESCRIPTION	USED PROPERLY	NOT	
		USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves	✓		
2. Cover-up materials	✓		
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			
c. Hand protection	✓		✓
d. Foot protection	✓		
4. Vehicle or personal protective grounds	✓		
5. Traffic control devices			✓
a. Signs			✓
b. Cones			✓
6. Flagman - with proper equipment			✓
7. Chocks	✓		
8. Fall protection	✓		
a. Safety belts	✓		
b. Harness	✓		
c. Lanyards	✓		
9. Tailgate conference held	✓		
10. Proper equipment location and use (trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comment

Changing out Cutout - Breck Co. Saw mill

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

COPY

Date: 4-9-13  
 Crew Leader/Foreman Terry  
 Crew Members Joel

Observer's Name T. Board  
 Vehicle #(s) 339

DESCRIPTION	USED PROPERLY	NOT	
		USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves	✓		
2. Cover-up materials	✓		
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds	✓		
5. Traffic control devices			✓
a. Signs			✓
b. Cones			✓
6. Flagman - with proper equipment			✓
7. Chocks	✓		
8. Fall protection	✓		
a. Safety bells	✓		
b. Harness	✓		
c. Lanyards	✓		
9. Tailgate conference held	✓		
10. Proper equipment location and use (trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comment: Changing out Cutout - Breck Co. Saw mill

Excel: O:\forms\craw\observationsheet

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 4-25-13

Crew Leader/Foreman Steve M

Crew Members Todd & Joel

Observer's Name T. Board

Vehicle #(s) 352 - 334 - 352

DESCRIPTION	USED PROPERLY	NOT	
		USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves	✓		
2. Cover-up materials			✓
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds			✓
5. Traffic control devices			✓
a. Signs			✓
b. Cones			✓
6. Flagman - with proper equipment			✓
7. Chocks	✓		
8. Fall protection	✓		
a. Safety belts	✓		
b. Harness	✓		
c. Lanyards	✓		
9. Tailgate conference held	✓		
10. Proper equipment location and use (trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comments:

Changing out Pole's - Breck Co. Middle School

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 5-23-13

Observer's Name T. Board

Crew Leader/Foreman GREG

Vehicle #(s) 362 - 396 - 358

Crew Members Joe Brown - Joe Taylor

DESCRIPTION	NOT		N/A
	USED PROPERLY	USED PROPERLY	
1. Rubber Gloves and/or sleeves			✓
2. Cover-up materials			✓
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds			✓
5. Traffic control devices	✓		
a. Signs	✓		
b. Cones	✓		
6. Flagman - with proper equipment	✓		
7. Chocks	✓		
8. Fall protection			✓
a. Safety bells			✓
b. Harness			✓
c. Lanyards			✓
9. Tailgate conference held	✓		
10. Proper equipment location and use	✓		
(trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comment

Setting Pole's Roger Cooper Rd  
Copper Chg

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 5-24-13

Observer's Name T. Brand

Crew Leader/Foreman Steve m

Vehicle #(s) 334 - 359

Crew Members Todd

DESCRIPTION	USED PROPERLY	NOT USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves	✓		
2. Cover-up materials	✓		
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds	✓		
5. Traffic control devices			✓
a. Signs	✓		
b. Cones	✓		
6. Flagman - with proper equipment			✓
7. Chocks	✓		
8. Fall protection	✓		
a. Safety belts	✓		
b. Harness	✓		
c. Lanyards	✓		
9. Tailgate conference held	✓		
10. Proper equipment location and use (trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comment:

Setting m/p. Hooking up service  
Hwy 259 - next to Tom Priest Old Shop

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 6-5-13

Observer's Name T. Board

Crew Leader/Foreman Terry

Vehicle #(s) #339

Crew Members Jeff

DESCRIPTION	NOT		N/A
	USED PROPERLY	USED PROPERLY	
1. Rubber Gloves and/or sleeves	✓		
2. Cover-up materials			✓
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds			✓
5. Traffic control devices			✓
a. Signs			✓
b. Cones			✓
6. Flagman - with proper equipment			✓
7. Chocks	✓		
8. Fall protection	✓		
a. Safety belts	✓		
b. Harness	✓		
c. Lanyards	✓		
9. Tailgate conference held	✓		
10. Proper equipment location and use	✓		
(trucks, ladders, etc.)	✓		
11. Equipment safety check made	✓		

Comment

Hooking up Service S-port

MEADE COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION  
 CREW WORK PROCEDURES AND  
 SAFETY OBSERVATION AND CHECKLIST

Date: 6-24-13

Observer's Name

T. Board

Crew Leader/Foreman

Greg D

Vehicle #(s)

346-368-358

Crew Members

Joe B Joe T

DESCRIPTION	USED PROPERLY	NOT USED PROPERLY	N/A
1. Rubber Gloves and/or sleeves			✓
2. Cover-up materials			✓
3. Personal protective equipment	✓		
a. Eye/face protection	✓		
b. Hearing protection			✓
c. Hand protection	✓		
d. Foot protection	✓		
4. Vehicle or personal protective grounds			✓
5. Traffic control devices			✓
a. Signs			✓
b. Cones			✓
6. Flagman - with proper equipment			✓
7. Chocks	✓		
8. Fall protection			✓
a. Safety belts			✓
b. Harness			✓
c. Lanyards			✓
9. Tailgate conference held	✓		⊗
10. Proper equipment location and use (trucks, ladders, etc.)	✓		⊗
11. Equipment safety check made	✓		

Comment:

Pulling Old Pole Stub's

Quarterly Contractor Safety Update

Contractor: Townsend

Date of update: 7-12-13 Location: B-bug Office

Attendees: Eric Malbou, h. Gillis, N. Carr,  
A. Harrington, D. Poe

Manhours worked: <sup>YTD</sup> 14,735 / <sup>Qtr</sup> 7926

Accidents and Near Misses

Quantity: 1 Lost time accidents 1 Time lost 1 day

Accident #1: ~~Crew~~ Employee used chainsaw one-handed;  
saw jumped & cut the other hand.

Crew name (foreman): Jess Jackson

Violation(s) found: Did not handle the chainsaw  
with both hands; was using a chainsaw in the bucket - &  
use pole saw while in a bucket.

Remedies or corrections taken: Retrained crew & used  
him to train other crews.

Disciplinary action(s): Loss of safety incentives &  
visited other crews to demonstrate failure & proper manner

Other pertinent information: \_\_\_\_\_  
Needed 60+ stitches. No permanent damage  
to hand.

Usual action is to place on probation or terminate.  
Townsend decided to use Jess as a teaching tool  
instead.

Observation

Accident #2:

Other employee was found to be in the "drop zone." He admitted it voluntarily.

This was at same location & time as accident #1

Crew name (foreman): Jess Jackson

Violation(s) found: Entered "drop zone" during cutting process.

Remedies or corrections taken: \_\_\_\_\_

Disciplinary action(s): held safety incentive for 1 year

Other pertinent information: \_\_\_\_\_

Accident #3: \_\_\_\_\_

Crew name (foreman): \_\_\_\_\_

Violation(s) found: \_\_\_\_\_

Remedies or corrections taken: \_\_\_\_\_

Disciplinary action(s): \_\_\_\_\_

Other pertinent information: \_\_\_\_\_

Contractor updates (safety, operations, and corporate)

Deficiencies, violations, and other concerns found and/or reported during observations and audits:

Safety program accomplishments and updates: \_\_\_\_\_

- Began a "Daily Safety Nugget" program. K. Gillis discusses asks a question each day on a different weekly topic. Began 1<sup>st</sup> week in July.

- Implemented a proactive violation reporting program  
- 59 reports YTD in this region



## **Daily Safety Nugget**

### **Week Ending July 6, 2013-Aerial Rescue**

Monday- What are the potential hazards associated with Aerial Rescue?

Tuesday- True or False... A second qualified line clearance arborists or line clearance arborist trainee shall be within visual or voice communications when working within 10' of an energized conductor in excess of 750 volts.

Wednesday- What is the most important decision you must make in an Aerial Rescue situation?

Thursday- What is the most important thing you can do when performing Aerial Rescue?

Friday- What PPE are you required to wear when performing Aerial Rescue?

### **Week Ending July 13, 2013-Mobile Equipment**

Monday- What are you required to do prior to operating any piece of equipment?

Tuesday- Is it allowable to use your hand to locate a hydraulic leak?

Wednesday- What shall you maintain when entering or leaving a truck or piece of equipment?

Thursday- Are you required to wear a seat belt when operating a vehicle or piece of equipment for only a short period of time?

Friday- What documented inspection is required after every day of driving a commercial motor vehicle?

**Week Ending July 20, 2013- Equipment & Electrical Hazards**

Monday- What wires are considered energized?

Tuesday- When is there the potential for step voltage?

Wednesday- Can the chipper become energized?

Thursday- What direction should you look when operating a boom?

Friday- What distance is always required when operating near energized conductors?

**Week Ending July 27, 2013- Pre-Climbing Inspections**

Monday- What SHALL be done prior to climbing any tree?

Tuesday- Is it allowable under company policy to rig from the same limb you are climbing from?

Wednesday- What are you required to do if you question whether a tree can be climbed safely?

Thursday- How often should a climber visually inspect their rope?

Friday- How many points of attachment are required when working aloft with a chainsaw?

## ANSWERS

### Week Ending July 6, 2013-Aerial Rescue

Monday- Electricity, Weak Limbs, Damaged Rope & Equipment, Energized Equipment, Bees and other insects

Tuesday- True

Wednesday- Can the rescue be performed safely?

Thursday- Break electrical contact

Friday- The same PPE you would wear when performing line clearance operations

### Week Ending July 13, 2013-Mobile Equipment

Monday- A visual walk around inspection and operational check

Tuesday- No part of the body shall be used to locate or stop a hydraulic leak.

Wednesday- Three points of contact

Thursday- Yes

Friday- Daily Vehicle Inspection Report (DVIR)

### **Week Ending July 20, 2013- Equipment & Electrical Hazards**

Monday- ANSI 4.1.1 states all conductors, communication wires, and cables SHALL be considered energized with potentially fatal voltages.

Tuesday- Any time there is a downed energized conductor, component, or grounded piece of equipment.

Wednesday- Yes

Thursday- In the direction of travel

Friday- What distance is always required when operating near energized conductors?The applicable minimum approach distance published in the ANSI Z-133 standard and in OSHA 1910.269.

### **Week Ending July 27, 2013- Pre-Climbing Inspections**

Monday- A visual hazard assessment including a root collar inspection

Tuesday- No

Wednesday- Stop and get a second opinion from the general foreman or supervisor.

Thursday- Before every use

Friday- Two

TOWNSEND TREE SERVICE, LLC  
**ACCIDENT STATISTICS REPORT**  
 June 2013

Tree Trimming Division	First Aids Non Recordables		Medical Attention Recordables		Last Time Injuries		OIR		LWIR		Vehicle Accidents		Property Damage		Total Hrs YTD To
	Current Month	YTD Total	Current Month	YTD Total	Current Month	YTD Total	YTD		YTD		Current Month	YTD Total	Current Month	YTD Total	
	2013		2013		2013		2013	2012	2013	2012	2013		2013		
Eric Melton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rob Stidham	-	-	-	-	-	-	-	13.35	-	13.35	-	1	-	-	16,358
<b>Total: Eric Melton</b>	-	-	-	-	-	-	-	<b>6.70</b>	-	<b>6.70</b>	-	<b>1</b>	-	-	<b>16,358</b>
Bill Shouse	-	-	-	-	-	-	-	-	-	-	-	1	-	-	4,391
Donnie Keeton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,606
Ryan Manson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	282
<b>Total: Bill Shouse</b>	-	-	-	-	-	-	-	-	-	-	-	<b>1</b>	-	-	<b>12,279</b>
Mac McMullen	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,267
Mark Bauman	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,683
Raymond Henn	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,381
Dave McMullen	-	-	-	1	-	-	17.46	-	-	-	-	1	-	-	11,453
Shawn McMullen	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,887
<b>Total: Mac McMullen</b>	-	-	-	<b>1</b>	-	-	<b>5.17</b>	-	-	-	-	<b>1</b>	-	-	<b>38,671</b>
Mike Baynum	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Matt Benskin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,547
Kevin Hendrickson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,590
Brian Hutchison	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,910
Jamie Jones	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,911
<b>Total: Mike Baynum</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	<b>53,958</b>
Brian Hendrickson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Robert Bandy	-	-	-	-	-	-	-	26.22	-	17.48	-	-	-	-	4,492
Phil Damon	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,979
Greg Daniels	-	-	-	-	-	-	-	-	-	-	-	1	-	-	12,675
Robert Harmon	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,028
Rob Hupp	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19,341
<b>Total: Brian Hendrickson</b>	-	-	-	-	-	-	-	<b>4.65</b>	-	<b>3.10</b>	-	<b>1</b>	-	-	<b>53,515</b>
Dennis Benskin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Chris Benskin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,511
Larry Gillis	-	-	-	-	1	1	13.57	7.86	13.57	-	-	-	-	-	14,735
Rick Richardson	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,623
Robert Thomas	-	-	-	-	-	2	28.22	-	28.22	-	-	-	-	-	14,173
<b>Total: Dennis Benskin</b>	-	-	-	-	<b>1</b>	<b>3</b>	<b>13.03</b>	<b>3.43</b>	<b>13.03</b>	-	-	-	-	-	<b>46,042</b>
Eddie Pruett	-	-	-	-	-	-	-	40.77	-	-	-	-	-	-	-
Chris Brown	-	-	-	-	-	-	-	4.21	-	-	-	-	-	-	17,695
Tony Cole	-	-	-	-	-	-	-	-	-	-	-	-	-	1	8,754
Robert Gose	-	-	-	-	-	-	-	6.74	-	6.74	-	-	-	-	3,573
Bruce Small	-	-	-	-	1	1	13.41	7.43	13.41	7.43	-	-	-	-	14,912
<b>Total: Eddie Pruett</b>	-	-	-	-	-	<b>1</b>	<b>4.45</b>	<b>5.95</b>	<b>4.45</b>	<b>2.98</b>	-	-	-	<b>1</b>	<b>44,934</b>
<b>Total Area: ERIC MELTON</b>	-	-	-	<b>1</b>	<b>1</b>	<b>4</b>	<b>3.76</b>	<b>2.87</b>	<b>3.01</b>	<b>1.91</b>	-	<b>4</b>	-	<b>1</b>	<b>265,757</b>

LWIR =  $\frac{\text{Number of Last Time Injuries} \times 200,000}{\text{Total Hours Worked}}$

\*=Fatality

OCCURRENCE FACTOR =  $\frac{(\text{Number of Medical Attention} + \text{First Aids} + \text{Last Time Injuries} + \text{Vehicular Accidents} + \text{Property Damages Claims}) \times 200,000}{\text{Total Hours Worked}}$

OIR =  $\frac{\text{Number of Recordables Injuries} \times 200,000}{\text{Total Hours Worked}}$

Prepared By: Dawn Godsey  
 Department: Insurance  
 Date Prepared: 7/10/2013  
 Routing To: G. Townsend, P. Ch  
 M. Kimbrough, D. T  
 Area Managers, Ge

**OIR is between 5.01-6**  
**OIR is above 6**

# The Townsend Corporation

Supervisor Dennis Bouskin Location: Hwy 333 Date: 4-2-13  
 Foreman (Print) Todd Swink Foreman (Signature) Todd Swink  
 Inspector (Print) Larry Gillis Inspector (Signature) Larry Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
<b>PPE Violation***</b>	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	X
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 90%

Equipment #	92209			
Vehicles	Chipper	Bucket	Manual	Pickup
<b>OOS Violation***</b>				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror		X		

Vehicles TOTAL: 90%

General Safety	
<b>Job briefings/ equipment insp form/DVIR ***</b>	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
<b>Drop Zone/Danger Zone Violation ***</b>	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
<b>Application Records ***</b>	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
<b>Employees/Bystanders 300' from Mower ***</b>	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Spikes Not Covered  
Corrective Action Taken: Covered Spikes 4-2-13
- Finding: Spot Mirror Cracked  
Corrective Action Taken: Replaced Mirror 4-3-13
- Finding: \_\_\_\_\_  
Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bouskin Location: Hwy 300 Date 4-4-13  
 Foreman (Print) Steve Karstens Foreman (Signature) [Signature]  
 Inspector (Print) Larry Gillis Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	X
Traffic vests *	X
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 90%

Equipment #	Vehicles			
	Chipper	Bucket	Manual	Pickup
04621				
48303				
48346				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: 100%

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: NO ONE HAD EAR PLUGS  
 Corrective Action Taken: Gave Crew Members ear plugs 4-4-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benstein Location: Hwy 690 Date 4-8-13  
 Foreman (Print) Jeff Jackson Foreman (Signature) [Signature]  
 Inspector (Print) Larry Gillis Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	X
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 90%

Equipment #	14656		22133	
	Chipper	Bucket	Manual	Pickup
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights		X		
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.		X		
Tire Insp.				
Broken windshield/ mirror		X		

Vehicles TOTAL: 70%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: no one had ear plugs  
Corrective Action Taken: gave crew ear plugs 4-8-13
- Finding: Passenger side mirror missing  
Corrective Action Taken: Replace mirror 4-9-13
- Finding: Right Chipper light not working  
Corrective Action Taken: Replaced bulb 4-8-13 Bulb was unplugged 4-8-
- Finding: Right front Turn Signal not working  
Corrective Action Taken: Replaced Bulbs 4-8-13
- Finding: left side Turn Signal, not working  
Corrective Action Taken: Replaced Bulbs 4-8-13
- Finding: \_\_\_\_\_  
Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benson Location: Morgan Rd Date 4-9-13  
 Foreman (Print) Greg Smith Foreman (Signature) Greg Smith  
 Inspector (Print) Larry Gillis Inspector (Signature) Larry Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	X
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 90%

Equipment #	4462V	521K0		
Vehicles	Chipper	Bucket	Manual	Pickup
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

### Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Needed earplugs  
 Corrective Action Taken: gave pair of earplugs 4-9-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bewick Location:  Hwy 690  Date  4-16-13   
 Foreman (Print)  Henry Spink  Foreman (Signature)  Henry Spink   
 Inspector (Print)  Larry Bellis  Inspector (Signature)  Larry Bellis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	X
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	14669			62399		
	Chipper	Bucket	Manual	Chipper	Bucket	Manual
Vehicles						
OOS Violation***						
2 outrigger pads						
2 wheel chocks						
Truck Lights						
Housekeeping						
Hand rail						
DOT Certs/ Annual Insp.						
Boom/Hydraulic Insp.						
Chipper Insp.						
Tire Insp.						
Broken windshield/ mirror						

PPE and Equipment TOTAL:  90%

Vehicles TOTAL:  100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	X
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL:  90%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL:  100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding:  No ear plugs   
 Corrective Action Taken:  gave them new ones 4-16-13
- Finding:  Fire extinguisher empty   
 Corrective Action Taken:  gave a new one 4-16-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bouskin Location: Hwy 690 Date 4-23-13  
 Foreman (Print) Todd Swine Foreman (Signature) Todd Swine  
 Inspector (Print) Larry Gillis Inspector (Signature) Larry Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 100%

Equipment #	92209			
	Chipper	Bucket	Manual	Pickup
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.		X		
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Had a Hydraulic Hose leaking.  
 Corrective Action Taken: Shut truck down. Replaced Hydraulic Hose 4-24-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benson Location: Pulliam Rd Date 4-26-13  
 Foreman (Print) William Hall Foreman (Signature) [Signature]  
 Inspector (Print) Larry G. Ellis Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 100%

Equipment #	Vehicles			
	Chipper	Bucket	Manual	Pickup
<u>04633 11164</u>				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights		X		
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	X
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 90%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

**Additional comments to be placed on rear of form.**

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: First Aid Kit Not Full.  
 Corrective Action Taken: Re-filled First Aid Kit 4-26-13
- Finding: Right head light out on trim  
 Corrective Action Taken: Replaced bulb in head light 4-29-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bewick Location: Pulling RD Date 4-26-13  
 Foreman (Print) William Hall Foreman (Signature) [Signature]  
 Inspector (Print) Dennis Bewick Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 200

Equipment #	Vehicles			
	Chipper	Bucket	Manual	Pickup
04633 L144				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights		X		
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 290

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 200

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: 100

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Larry fix First Aid Box ok now  
Corrective Action Taken: \_\_\_\_\_
- Finding: Right head light out  
Corrective Action Taken: Put New headlight bulb 4-29-13
- Finding: \_\_\_\_\_  
Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benskin  
 Foreman (Print) Henry Spink  
 Inspector (Print) Larry Gillis

Location: Hwy 333 Date 5-1-13  
 Foreman (Signature) [Signature]  
 Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 100%

Equipment #	Vehicles			
	14669 Chipper	92399 Bucket	Manual	Pickup
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	X
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 90%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: First Aid Kit Not Full  
 Corrective Action Taken: Filled up First Aid Kit 5-1-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Devin's Bexskin Location: Hwy 333 Date 4-30-13  
 Foreman (Print) Jeff Jackson Foreman (Signature) [Signature]  
 Inspector (Print) Larry Billis Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	X
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 90%

Equipment #	14650 21133			
	Chipper	Bucket	Manual	Pickup
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.		X		
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Gaff Not Covered  
Corrective Action Taken: Gave cover 4-30-13
- Finding: Right Chipper light out  
Corrective Action Taken: Replaced bulb 4-30-13
- Finding: \_\_\_\_\_  
Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Berskin Location: Livingston Date 5-8-13  
 Foreman (Print) Greg Smith Foreman (Signature) Greg Smith  
 Inspector (Print) Larry G. Hillis Inspector (Signature) Larry Hillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	Chipper	Bucket	Manual	Pickup
44624 52190				
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

PPE and Equipment TOTAL: 100%

Vehicles TOTAL: 100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: \_\_\_\_\_  
Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benskin Location: Claverport Date 5-15-13  
 Foreman (Print) Todd Swink Foreman (Signature) Todd Swink  
 Inspector (Print) Larry Gillis Inspector (Signature) Larry Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section. Elect bed

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	Chipper	Bucket	Manual	Pickup
9L209				
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.		X		
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

PPE and Equipment TOTAL: 100%

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Bucket ~~had~~ was busted  
 Corrective Action Taken: Red Tag Truck until got new bucket 5-20-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benusk  
 Foreman (Print) Henry Spink  
 Inspector (Print) Larry Gillis

Location: Clowerport Date 5-20-13  
 Foreman (Signature) [Signature]  
 Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	X
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 90%

Equipment #	Chipper	Bucket	Manual	Pickup
141do9 66399				
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: 100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	X
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 70%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Drop Zone was not set up properly. Had cones to close to tree  
 Corrective Action Taken: Discussed proper set up 5-21-13
- Finding: Only had 1 climbing rope  
 Corrective Action Taken: gave him another one 5-23-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benekin Location: Claverport Date 6-5-13  
 Foreman (Print) Jeff Jackson Foreman (Signature) Jeff Jackson  
 Inspector (Print) Larry Gillis Inspector (Signature) Larry Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	14565	21133		
Vehicles	Chipper	Bucket	Manual	Pickup
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.		X		
Tire Insp.				
Broken windshield/ mirror				

PPE and Equipment TOTAL: 100%

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Plug on Chipper bad  
 Corrective Action Taken: Replaced plug 6-7-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Benskin  
 Foreman (Print) Henry Spink  
 Inspector (Print) Harry Gillis

Location: Harper-Herdonsecr Date 6-10-13  
 Foreman (Signature) [Signature]  
 Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	14669	66399		
Vehicles	Chipper	Bucket	Manual	Pickup
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

PPE and Equipment TOTAL: 100%

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Chipper lights not working  
 Corrective Action Taken: Re-wired Plug 6-11-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bruskin  
 Foreman (Print) Todd Swink  
 Inspector (Print) Amy Gillis

Location: Doe Valley Date 6-12-13  
 Foreman (Signature) Todd Swink  
 Inspector (Signature) Amy Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

PPE and Equipment TOTAL: 100%

Equipment #	Chipper	Bucket	Manual	9R218 Pickup
Vehicles				
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				X
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

Vehicles TOTAL: \_\_\_\_\_

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: 100%

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Brake light on Passenger Side Not working  
 Corrective Action Taken: Replaced Bulb @ ~~6-12-13~~ 6-12-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bowski  
 Foreman (Print) Steve Karstew  
 Inspector (Print) Larry Gillis

Location: Hwy 992 Date 6-18-13  
 Foreman (Signature) [Signature]  
 Inspector (Signature) [Signature]

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	Chipper	Bucket	Manual	Pickup
<u>01621</u>				
<u>01320</u>				
<u>02369</u>				
<b>Vehicles</b>				
<b>OOS Violation***</b>				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.				
Broken windshield/ mirror				

PPE and Equipment TOTAL: 100%

Vehicles TOTAL: 100%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	X
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 95%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: First Aid Kit Not Full  
 Corrective Action Taken: Filled First Aid Kit 6-19-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# The Townsend Corporation

Supervisor Dennis Bewskin Location: Richardson Logging Date 6-24-13  
 Foreman (Print) Greg Smith Foreman (Signature) Greg Smith  
 Inspector (Print) Larry Gillis Inspector (Signature) Larry Gillis

If assessed issue is not satisfactory, place an "X" in the box and subtract ten percent per violation from 100% to come up with a total percentage of compliance for each area. In addition, highlighted \*\*\* subtract an additional 20% from section.

Personal Protection Equipment and Equipment	
PPE Violation***	
Ropes	
Saddles	
Safety lanyard	
Gaffs/Guards	
Hard hat *	
Safety glasses *	
Ear plugs *	
Traffic vests *	
Chain saw chaps *	
Proper clothing/No Jewelry *	
Bucket harness and lanyard	
Storage of climbing gear	

Equipment #	44624	52140		
Vehicles	Chipper	Bucket	Manual	Pickup
OOS Violation***				
2 outrigger pads				
2 wheel chocks				
Truck Lights				
Housekeeping				
Hand rail				
DOT Certs/ Annual Insp.				
Boom/Hydraulic Insp.				
Chipper Insp.				
Tire Insp.		X		
Broken windshield/ mirror				

PPE and Equipment TOTAL: 100%

Vehicles TOTAL: 90%

General Safety	
Job briefings/ equipment insp form/DVIR ***	
Fire Extinguisher/Mounted	
First aid kit	
Warning Reflectors	
Labeled gas cans	
Labeled chemical containers	
Safety gas can	
Safety Manual	
Supervision / Foreman's manual	
Chain saw Inspection	
Signage and cones	
Proper care/use of hand tools	

General Safety TOTAL: 100%

Work Observations	
Drop Zone/Danger Zone Violation ***	
100% tied in.	
Rigging/Positive Control	
Command/Response	
Chain saw starting and operations	
Chipper operation	
Work zone set up	
Maintaining minimum approach	
Aerial lift operation	
Use of seat belts	
Safe Lifting	

Work Observations TOTAL: 100%

Herbicide work	
Application Records ***	
Proper PPE Being Utilized	
Appropriate Clothing Being Worn	
Proper Handling of Herbicide Products	
Appropriate MSDS available	
Qualification/Certifications	
Storage of herbicide	
Spill kit with shovel	

Herbicide work TOTAL: \_\_\_\_\_

ROW/Mowing Work	
Employees/Bystanders 300' from Mower ***	
Guy wires, poles, holes marked	
Debris on equipment (fire hazard)	
Maintain 10' Guy wires, poles, etc.	
Seat belt use	

Right of way Mowing Work TOTAL: \_\_\_\_\_

Additional comments to be placed on rear of form.

ANY unsatisfactory (Finding) REQUIRE a comment.

- Finding: Front Passenger Side fire has cut in sidewall  
 Corrective Action Taken: Shut down truck ordered New tire put on 6-26-13
- Finding: \_\_\_\_\_  
 Corrective Action Taken: \_\_\_\_\_

# Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Steve Karsten

Audit Date: 4-17-13

Work performed: Giraffe trimming

Location: By big gas tank on 401 Custer Sub  
Constantine Ventress Rd.

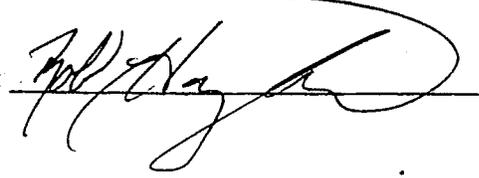
	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats					/	
Chaps					/	
Safety Glasses, goggles, and/or shields					/	
Hearing Protection					/	
Vest (if applicable)					/	
Foot Protection					/	
Appropriate clothing					/	
Device safely secured, protected, and situated					/	
Operator secured					/	
First aid kit and fire extinguisher					/	
Safety devices					/	
Equipment warning signs					/	
Proper operation					/	
Safe tree removal or trimming					/	
Seat belts used					/	
Job Briefing					/	
Handling of herbicides						

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Auditor: 

## Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Greg Smith

Audit Date: 4-19-13

Work performed: Climbing / side trimming

Location: 313 near U.S. 600

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats	✓					
Chaps	✓					
Safety Glasses, goggles, and/or shields	✓					
Hearing Protection	✓					
Vest (if applicable)	✓					
Foot Protection	✓					
Appropriate clothing	✓					
Device safely secured, protected, and situated	✓					
Operator secured	✓					
First aid kit and fire extinguisher	✓					
Safety devices	✓					
Equipment warning signs	✓					
Proper operation	✓					
Safe tree removal or trimming	✓					
Seat belts used	✓					
Job Briefing	✓					
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: *Paul [Signature]*

## Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Henry Spink

Audit Date: 4-22-13

Work performed: Bucket trimming

Location:  Hwy. 1690

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats	✓					
Chaps	/					
Safety Glasses, goggles, and/or shields	/					
Hearing Protection	/					
Vest (if applicable)	/					
Foot Protection	/					
Appropriate clothing	/					
Device safely secured, protected, and situated	/					
Operator secured	✓					
First aid kit and fire extinguisher	/					
Safety devices	/					
Equipment warning signs	/					
Proper operation	/					
Safe tree removal or trimming	/					
Seat belts used	/					
Job Briefing	/					
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: *Bob Hampton*

## Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Travis Hall

Audit Date: 4-25-13

Work performed: Cutting out w.o.

Location: Pulliam Rd

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats	✓					
Chaps	✓					
Safety Glasses, goggles, and/or shields	✓					
Hearing Protection	✓					
Vest (if applicable)	✓					
Foot Protection	✓					
Appropriate clothing	✓					
Device safely secured, protected, and situated	✓					
Operator secured	✓					
First aid kit and fire extenguisher	✓					
Safety devices	✓					
Equipment warning signs	✓					
Proper operation	✓					
Safe tree removal or trimming	✓					
Seat belts used	✓					
Job Briefing	✓					
Handling of herbicides						

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Auditor: 

## Right-of-Way Contractor On-site Audit

Contractor: Townsend

Foreman: Henry Spink

Audit Date: 5-1-13

Work performed: Climbing ROW

Location: M.H. Dowell Rd. Custer

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats			/			
Chaps			/			
Safety Glasses, goggles, and/or shields			/			
Hearing Protection			/			
Vest (if applicable)			/			
Foot Protection			/			
Appropriate clothing			/			
Device safely secured, protected, and situated			/			
Operator secured			/			
First aid kit and fire extinguisher			/			
Safety devices			/			
Equipment warning signs			/			
Proper operation			/			
Safe tree removal or trimming			/			
Seat belts used			/			
Job Briefing			/			
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: *[Signature]*

## Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Billy Thomas

Audit Date: 5-1-13

Work performed: Climbing out ROW

Location: M.H. Dowell Rd.

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats			✓			
Chaps			✓			
Safety Glasses, goggles, and/or shields			✓			
Hearing Protection			✓			
Vest (if applicable)			✓			
Foot Protection			✓			
Appropriate clothing			✓			
Device safely secured, protected, and situated			✓			
Operator secured			✓			
First aid kit and fire extenguisher			✓			
Safety devices			✓			
Equipment warning signs			✓			
Proper operation			✓			
Safe tree removal or trimming			✓			
Seat belts used			✓			
Job Briefing			✓			
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: *[Signature]*

## Right-of-Way Contractor On-site Audit

Contractor: Travis H. Townsend

Foreman: Travis Hall

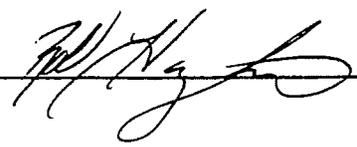
Audit Date: 5-1-13

Work performed: Cutting w.o.

Location: Puliam Rd. Fordsville

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats	✓					
Chaps	✓					
Safety Glasses, goggles, and/or shields	✓					
Hearing Protection	✓					
Vest (if applicable)	✓					
Foot Protection	✓					
Appropriate clothing	✓					
Device safely secured, protected, and situated	✓					
Operator secured	✓					
First aid kit and fire extinguisher	✓					
Safety devices	✓					
Equipment warning signs	✓					
Proper operation	✓					
Safe tree removal or trimming	✓					
Seat belts used	✓					
Job Briefing	✓					
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: 

## Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Greg Smith

Audit Date: 5-2-13

Work performed: Removing trees

Location: Christian Church Rd.

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats	✓					
Chaps	✓					
Safety Glasses, goggles, and/or shields	—					
Hearing Protection	—					
Vest (if applicable)	—					
Foot Protection	—					
Appropriate clothing	—					
Device safely secured, protected, and situated	—					
Operator secured	—					
First aid kit and fire extenguisher	—					
Safety devices	—					
Equipment warning signs	—					
Proper operation	—					
Safe tree removal or trimming	—					
Seat belts used	—					
Job Briefing	—					
Handling of herbicides						

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Auditor: 

## Right-of-Way Contractor On-site Audit

Contractor: Townsend

Foreman: Henry Spink

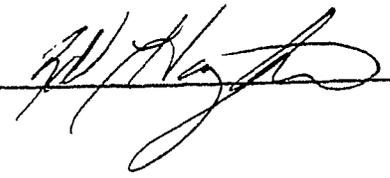
Audit Date: 6-5-13

Work performed: Side trimming w/ bucket

Location: Across from Cherry St Cloverport Sub

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats	✓					
Chaps	✓					
Safety Glasses, goggles, and/or shields	✓					
Hearing Protection	✓					
Vest (if applicable)	✓					
Foot Protection	✓					
Appropriate clothing	✓					
Device safely secured, protected, and situated	✓					
Operator secured	✓					
First aid kit and fire extinguisher	✓					
Safety devices	✓					
Equipment warning signs	✓					
Proper operation	✓					
Safe tree removal or trimming	✓					
Seat belts used	✓					
Job Briefing	✓					
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: 

## Right-of-Way Contractor On-site Audit

Contractor: Townsend

Foreman: Steve Karsten

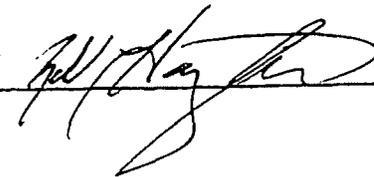
Audit Date: 6-5-13

Work performed: Mowing & Jaraff

Location: Corner of Clover Ln.

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
Personal Protective Equipment						
Hard hats						
Chaps						
Safety Glasses, goggles, and/or shields						
Hearing Protection						
Vest (if applicable)						
Foot Protection						
Appropriate clothing						
Device safely secured, protected, and situated						
Operator secured						
First aid kit and fire extenguisher						
Safety devices						
Equipment warning signs						
Proper operation						
Safe tree removal or trimming						
Seat belts used						
Job Briefing						
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: 

## Right-of-Way Contractor On-site Audit

Contractor: Townsend Tree

Foreman: Greg Smith

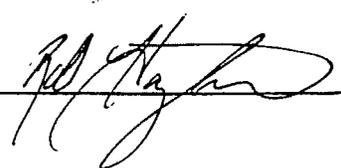
Audit Date: 6-19-13

Work performed: Trimming for service Order

Location: Colite Rd.

	Bucket Truck	Chipper	Chain Saw	Skidder/ High Lift	Jaraff	Spray Crew
<b>Personal Protective Equipment</b>						
Hard hats	✓					
Chaps	✓					
Safety Glasses, goggles, and/or shields	✓					
Hearing Protection	✓					
Vest (if applicable)	✓					
Foot Protection	✓					
Appropriate clothing	✓					
Device safely secured, protected, and situated	✓					
Operator secured	✓					
First aid kit and fire extinguisher	✓					
Safety devices	✓					
Equipment warning signs	✓					
Proper operation	✓					
Safe tree removal or trimming	✓					
Seat belts used	✓					
Job Briefing	✓					
Handling of herbicides						

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Auditor: 

Quarterly Contractor Safety Update

Contractor: Davis H. Elliot

Date of update: 7-17-13 Location: B-burg Office

Attendees: B. Briley, E. Minton, R. Miles, B. Wardrip,  
N. Carr, D. Poe, J. Lake

Manhours worked: 3761.5

Accidents and Near Misses

Quantity: 0 Lost time accidents \_\_\_\_\_ Time lost \_\_\_\_\_

Accident #1: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Crew name (foreman): \_\_\_\_\_

Violation(s) found: \_\_\_\_\_

\_\_\_\_\_

Remedies or corrections taken: \_\_\_\_\_

\_\_\_\_\_

Disciplinary action(s): \_\_\_\_\_

\_\_\_\_\_

Other pertinent information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Accident #2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Crew name (foreman): \_\_\_\_\_

Violation(s) found: \_\_\_\_\_

\_\_\_\_\_

Remedies or corrections taken: \_\_\_\_\_

\_\_\_\_\_

Disciplinary action(s): \_\_\_\_\_

\_\_\_\_\_

Other pertinent information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Accident #3: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Crew name (foreman): \_\_\_\_\_

Violation(s) found: \_\_\_\_\_

\_\_\_\_\_

Remedies or corrections taken: \_\_\_\_\_

\_\_\_\_\_

Disciplinary action(s): \_\_\_\_\_

Other pertinent information: \_\_\_\_\_

Contractor updates (safety, operations, and corporate)

Deficiencies, violations, and other concerns found and/or reported during observations and audits:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Safety program accomplishments and updates: \_\_\_\_\_

*- Training all employees on the OSHA Power 10 course  
+ all foremen on the Power 20.  
- Focuses on culture*



**Meade County RECC Quarterly Meeting**  
**Review of 2<sup>nd</sup> Quarter, 2013**  
**July 17, 2013**



**2<sup>nd</sup> Quarter, 2013 Report**

**1. Accidents and near misses:**

- There were no accidents or near misses to report in the second quarter of 2013.

**2. Hours worked without a lost time accident:**

- Elliot has worked 5,020.00 hours on Meade County RECC's property without a lost time accident.

**3. Safety audits and observations:**

#	Auditor	Date	Time	Foreman	Location
1.	Josh Lakes	4/3/13	1:00PM	David Price	Falls of Rough, KY
2.	Randy Miles	4/8/13	12:00PM	John Tucker	Fordsville, KY
3.	Randy Miles	4/8/13	1:00PM	David price	Fordsville, KY
4.	Josh Lakes	4/10/13	1:00PM	John Tucker	Falls of Rough, KY
5.	Josh Lakes	4/10/13	2:45PM	David Price	Falls of Rough, KY
6.	Josh Lakes	4/18/13	10:00AM	John Tucker	Falls of Rough, KY
7.	Josh Lakes	4/18/13	11:00AM	David Price	Falls of Rough, KY
8.	Josh Lakes	4/23/13	11:00AM	John Tucker	Falls of Rough, KY
9.	Josh Lakes	4/23/13	1:00PM	David Price	Falls of Rough, KY
10.	Josh Lakes	4/30/13	1:00PM	David Price	Falls of Rough, KY
11.	Josh Lakes	5/1/13	1:00PM	John Tucker	Falls of Rough, KY
12.	Josh Lakes	5/1/13	1:00PM	David Price	Falls of Rough, KY
13.	Josh Lakes	5/9/13	11:00AM	David Price	Falls of Rough, KY
14.	Josh Lakes	5/15/13	10:30AM	David Price	Falls of Rough, KY
15.	Josh Lakes	5/15/13	2:30PM	John Tucker	Falls of Rough, KY
16.	Josh Lakes	6/4/13	1:30PM	David Price	Falls of Rough, KY
17.	Josh Lakes	6/5/13	7:30AM	John Tucker	Falls of Rough, KY
18.	Randy Miles	6/5/13	1:00PM	John Tucker	Falls of Rough, KY
19.	Randy Miles	6/5/13	3:00PM	David Price	Falls of Rough, KY
20.	Josh Lakes	6/12/13	10:00AM	John Tucker	Falls of Rough, KY

**4. Summary of deficiencies, violations and concerns found during safety audits and observations:**

#	Audit Date	Foreman	Summary
1.	4/3/13	David Price	No deficiencies, violations or concerns found.
2.	4/8/13	John Tucker	No deficiencies, violations or concerns found.
3.	4/8/13	David Price	No deficiencies, violations or concerns found.
4.	4/10/13	John Tucker	No deficiencies, violations or concerns found.
5.	4/10/13	David Price	No deficiencies, violations or concerns found.
6.	4/18/13	John Tucker	No deficiencies, violations or concerns found.
7.	4/18/13	David Price	No deficiencies, violations or concerns found.
8.	4/23/13	John Tucker	Replace jib winch rope on BT. (Complete).



Meade County RECC Quarterly Meeting  
Review of 2<sup>nd</sup> Quarter, 2013  
July 17, 2013



9.	4/23/13	David Price	No deficiencies, violations or concerns found.
10.	4/30/13	David Price	No deficiencies, violations or concerns found.
11.	5/1/13	John Tucker	No deficiencies, violations or concerns found.
12.	5/1/13	David Price	No deficiencies, violations or concerns found.
13.	5/9/13	David Price	No deficiencies, violations or concerns found.
14.	5/15/13	David Price	No deficiencies, violations or concerns found.
15.	5/15/13	John Tucker	Replace auger roll-up. (Complete).
16.	6/4/13	David Price	No deficiencies, violations or concerns found.
17.	6/5/13	John Tucker	No deficiencies, violations or concerns found.
18.	6/5/13	John Tucker	No deficiencies, violations or concerns found.
19.	6/5/13	David Price	No deficiencies, violations or concerns found.
20.	6/12/13	John Tucker	No deficiencies, violations or concerns found.

**5. Safety program accomplishments:**

- As a member of the OSHA T&D Strategic Partnership, we committed to train every employee on the Power 10 course and every Foreman and above on the Power 20 leadership course. The Meade County RECC-Elliot crews received the Power 10 course on 5/31/13 and 6/7/13.
- Elliot has introduced the Tool Box Talk initiative to be conducted by all Foremen, once per week, for the remainder of 2013.

**6. Other pertinent information or news:**



The first half of 2013 is over. Similar to halftime of a sporting event like a basketball or football game, now is the time to make mid-game adjustments and maybe introduce a few new plays. It is time to refocus on where we want to be, where we are and how we plan to get there. Sounds like a great time for Second Quarter Safety Reports.

The attached schedule shows events that happened while we were working on your property. It includes our OSHA recordables, the resulting OSHA RIR, At-fault Unintended Outages and Vehicle Accidents. For the first time we have calculated an At-fault Outage Incident Rate (AFOIR). Similar to the OSHA incident rate, it is computed by multiplying the number of events times 200,000 and dividing the result by the actual hours worked. It also shows how many safety audits were performed on crews working for you.

Human Performance tells us that we all make mistakes. In order to reduce those mistakes we are introducing a three-way communication procedure for our critical or higher risk tasks. This procedure involves people communicating with each other and making sure the action desired is the correct one, and that all parties understand the intended actions and consequences. The program involves a training document as well as a video demonstrating the process. It will take time for this practice to become part of our culture, but we will get there.

We are also introducing to our employees Weekly Toolbox Talks. We prepared twenty-six brief safety messages on various topics. Once a week our crews will read the topic and then have a discussion regarding the message. This is a means of keeping safety in everybody's mind. Next year we will introduce another fifty-two new topics. If you think of a topic you would like us to add please let us know.

Along with these two new programs we issued a training bulletin on Following Distance and Driving Safety Refresher. In addition we continue to train all of our employees on the OSHA T&D Power 10 class and our foremen and above in the OSHA T&D Leadership class. Several of our Divisions have held their second round of PAARS (Peer Audit Assessment Review).

Target Zero sets the bar and we are not there yet. Even when we get there we can't relax because as I pointed out last quarter Safety has no off-season. If you have any suggestions please don't hesitate to tell us.

Be Safe!

A handwritten signature in black ink that reads 'W. Linwood Northern'.

W. Linwood Northern  
Vice President of Safety and Training  
Davis H. Elliot Company, Inc.  
859-263-5148 Ext. 5105

## Meade County RECC

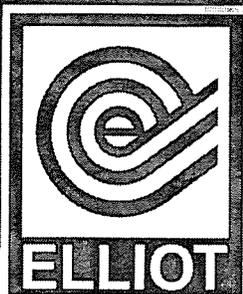


At Elliot we are continuously striving for improvements in our safety and work practices believing that we can ultimately achieve our goals of zero accidents, zero injuries, zero property damage, and zero vehicle incidents. Our company philosophy that it is never acceptable for an employee to be injured at work is one of our strongest driving forces.

We would like to provide Meade County RECC with a monthly summary of man hours worked on your property, recordable injuries on Meade County RECC property, unintended outages (preventable) of Meade County RECC customers, vehicle incidents (preventable) while working for you and safety audits conducted on crews working on Meade County RECC property.

Brian Briley  
Manager

Month	Hours Worked	Recordable Injuries	OSHA RIR	Unintended Outages	At Fault Outage IR	Vehicle Accidents	Safety Audits
Jan	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0
Mar	1,258.50	0	0	0	0	0	8
Apr	1,139.00	0	0	0	0	0	10
May	1,322.50	0	0	0	0	0	5
June	1,300.00	0	0	0	0	0	5
July	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0
Sept	0	0	0	0	0	0	0
Oct	0	0	0	0	0	0	0
Nov	0	0	0	0	0	0	0
Dec	0	0	0	0	0	0	0
<b>YTD</b>	<b>5020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>



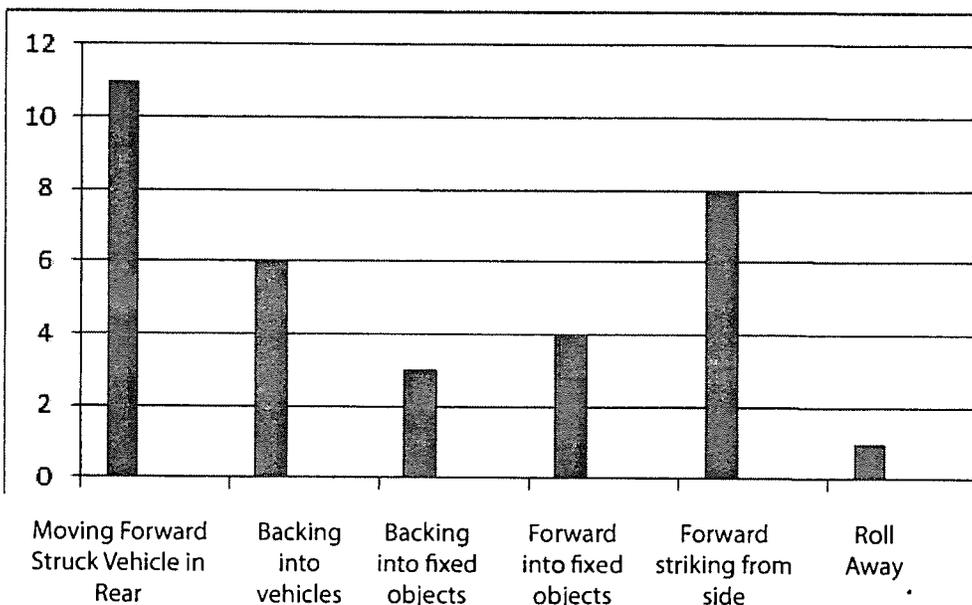
## Following Distance and Driving Safety Refresher

As of May 21st we have already experienced 37 at-fault vehicle incidents in 2013. In 2012 we experienced 66 at-fault vehicle incidents. If the trend this year continues we will exceed last year's total.

Some notable takeaways from the reviewed at-fault incidents are:

- Moving forward, struck vehicle in rear, 11YTD (2 foot slipped off brake, 2 misjudgment in distance/ maneuvering)
- Backing into vehicles-6 YTD
- Backing into fixed objects-3 YTD
- Driving forward striking fixed objects-4 YTD
- Forward, striking from side (mirrors, side swipe, swerve, and similar), 8 YTD
- Roll away- 1 YTD

The closer you follow behind the vehicle in front of you, the chances increase that you will strike them. The points to be addressed in this refresher are not new. Many of the incidents that we review are things we often discuss, yet they remain some of the most common factors in the vehicle related events we experience. It is important for you to understand each and apply them to your driving techniques. While most of our primary jobs involve things other than driving, we are all still professional drivers



and are expected to perform as a professional driver every time we are behind the wheel. When we are taking the time to deal with driving incidents and damaged equipment, the less profitable we are.

When driving a pickup and not towing anything remember to keep at least a 4 second gap of roadway between you and the vehicle in front of you. If there is rain, sleet, or snow on the road double the following distance.

Following distance is a matter of math and physics, those laws do not change. Traveling in a vehicle, especially a DOT class vehicle requires time and distance to stop. A rule of thumb is the larger the vehicle, the longer the distance required to stop. A 30,000 pounds piece of equipment moving at 65 MPH, will always require hundreds of linear feet and several seconds to come to a full stop; a passenger size vehicle at the same speed will require much less.



## Following Distance Tips

- Traveling at 60 MPH means the vehicle is moving approximately 90 feet per second.
- It takes the average driver about one second to recognize the need to react to a traffic condition.
- The average driver also needs between one half and one second to physically move their foot from the gas to the brake pedal.
- A vehicle equipped with air brakes takes between one to two seconds to begin slowing after the pedal is depressed.
- Combined it will take three to four seconds from when we recognize the need to slow or stop before our truck begins to stop.

## Placement of Tools on Trucks

When configuring your truck set up and storage, be sure to put the most frequently used tools and materials on the side of the truck that will be the furthest away from traffic.

## Passenger Car compared to Large Truck

Large trucks and passenger cars share many of the same characteristics, but they are also very different. Cars are more agile, usually gain speed quicker, have better visibility, and most importantly they can stop in shorter distances. We must avoid driving in the same patterns and the same ways as the smaller vehicles on the road with us. Spacing left between smaller vehicles may be adequate for them to stop in time if necessary, but if the same distances are applied between a car and our truck, we usually will not have adequate time to stop.

## Driving Tips

- We must always leave enough space between vehicles to allow for the vehicle in front of ours to make a sudden stop.
- In large vehicles, leave seven seconds of following distance, more if the road is wet
- Look ahead so you will be aware of coming traffic conditions.
- Scan mirrors often to remain aware of what is around you.
- Avoid convoys when possible. Driving in packs causes the dependence on how the first vehicle in the pack reacts. After that reaction, each following pack member is a hazard to the person in front, behind, and on both sides of them.

**Make sure you position your vehicle in a way that allows you to see beyond the vehicle in front of you.**



## Backing Policy

When a spotter is available for backing, be sure to use them. An incident occurred earlier this year involving a side loader backing up and striking a pickup of ours with an employee in the pickup. Extra attention and precaution is necessary when backing a vehicle due to the lack of visibility. When using a spotter, be sure that you and the spotter are on the same page. Discuss and use the 3-way communication process.

## Ask/Discuss:

- What is your intended route of backing?
- Are your mirrors adjusted properly for backing?
- Discuss objects that may be near the route and possible drop-offs or sinkholes.

Facilitator(s): \_\_\_\_\_

Date of Training: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Print Name	Job Title	Signature

Quarterly Contractor Safety Update

Contractor: Bowlin Energy

Date of update: 7-16-13 Location: B-burg Office

Attendees: M. Crowe, F. Bonewell, R. Douglas, B. Wardrip,  
A. Carr, D. Poe

Manhours worked: 4803

Accidents and Near Misses

Quantity: 0 Lost time accidents \_\_\_\_\_ Time lost \_\_\_\_\_

Accident #1: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Crew name (foreman): \_\_\_\_\_

Violation(s) found: \_\_\_\_\_

\_\_\_\_\_

Remedies or corrections taken: \_\_\_\_\_

\_\_\_\_\_

Disciplinary action(s): \_\_\_\_\_

\_\_\_\_\_

Other pertinent information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Disciplinary action(s): \_\_\_\_\_

Other pertinent information: \_\_\_\_\_

Contractor updates (safety, operations, and corporate)

Deficiencies, violations, and other concerns found and/or reported during observations and audits:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*- Had a contact in Tennessee. Fellow on tensioner was hurt, but was released.*

Safety program accomplishments and updates: \_\_\_\_\_

*- Company wide (Energy) has implemented a employee safety committee*

\_\_\_\_\_

\_\_\_\_\_

*Neal Carr to accompany F. Bonewell during quarterly safety audits with crews.*

Q 2 Meade County

Safety Report

July 16, 2013



Incident Types	Services	Energy	Communications	Group	Total
<b>OSHA Recordable Incidents</b>	<b>1</b>	<b>3</b>	<b>1+1</b>	<b>0</b>	<b>5 +1</b>
Lost-time	0	0	1	0	1
Restricted Duty	1	2	0	0	4
First-Aid	0	1	0	0	1
Reports	0	0	0	0	0
<b>EMPLOYMENT INFORMATION</b>					
Average daily # of employees (FTE'S)	42	104	32	21	199
Total hr's worked-YTD	40,503	104,397	31,910	14,594	163,516
Rate: YTD	4.94	5.75	0	0	5.22
*Rate: 12 mth's rolling avg.	5.51	3.22	7.03	0	3.94
National Average					4.10
Target Rate (Top Decile)					1.10
Incident rate calculation =					
<u>Total # of injuries and illnesses x 200,000</u>					
<u># of hours worked by all employees</u>					
<u>OSHA Recordable Actionable Causes</u>				<u>Month</u>	<u>Y-T-D</u>
Slips, trips, and falls				1	3
Struck by (falling objects)				0	0
Caught in (machinery)				0	0
Lack of wearing PPE				0	0
Motor Vehicle				0	8
Line of Fire				1	1
Contact with Chemicals				0	0
Other e.g., burns, cuts,				0	0
Eyes on path				1	1
<u>Project Safety Activities</u>				<u>Month</u>	<u>Y-T-D</u>
New Employee Briefings					
Documented safety audits					
Pre-job briefings					
Disciplinary Actions					
OSHA Visits				0	

**CREW WORK PROCEDURES/SAFETY OBSERVATION CHECKLIST**



Observer: F.W. Bonewell

Date: 4-2-2013

Location: Mcade City RETMC

Crew Leader Signature: \_\_\_\_\_

Others: \_\_\_\_\_

Work Being Performed: New pole installation (replacement)

**Job Briefing:**

- Tailgate Conducted Before Job
- Job Procedures Covered
- Engery Control Procedure
- PPE
- Job Hazards
- Emergency Procedures
- Special Precautions

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Work Area Protection:**

- Appropriate work signs
- Flagman required
- Flagman used
- Flagman properly equipped
- Traffic control cones in place

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**PPE Being Used:**

- Hardhat
- Safety glasses
- Rubber gloves
- Rubber sleeves
- Apparel
- Fall Protection
- Foot Protection

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Rubber Goods Tested:**

- Gloves
- Gloves Air Tested Before Use
- Sleeves
- Line Hosés
- Blankets

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Safety Tools Condition**

- Gloves Stored Properly
- Sleeves Stored Properly
- Sleeves In Good Condition
- Line Hoses Stored Properly
- Line Hoses In Good Condition
- Blankets Stored Properly
- Blankets In Good Condition
- Fiberglass Sticks Stored Properly
- Fiberglass Sticks In Good Condition

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

OVER

Properly Grounded  
House Keeping Satisfactory  
House Keeping Excellent  
Wheel Chocks in Use

/				

Energized Lines:

All Phases Covered  
Neutral Covered  
Approach Distance Followed

YES	NO	N/A	If no, Corrective action taken
/			

De-Energized Lines:

Tested (Voltage Detector)  
Grounded  
Locked and Tagged

YES	NO	N/A	If no, Corrective action taken
/			

General:

Work Procedures Satisfactory  
Housekeeping of Job Site

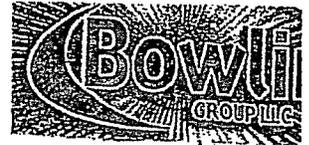
YES	NO	N/A	If no, Corrective action taken
/			

Notes:

Crew worked very well together.  
all PPE worn  
Good job briefing

Jim Brunel

CREW WORK PROCEDURES/SAFETY OBSERVATION CHECKLIST



Observer: F.W. Bonewell

Date: 4-2-2013 Noon

Location: Meade City REMC

Crew Leader Signature: R. Collins

Others: \_\_\_\_\_

Work Being Performed: Installing new circuit on Farmers Property

Job Briefing:

- Tailgate Conducted Before Job
- Job Procedures Covered
- Energy Control Procedure
- PPE
- Job Hazards
- Emergency Procedures
- Special Precautions

YES	NO	N/A	If no, Corrective action taken
/			
/			
/			
/			
/			
/			

Work Area Protection:

- Appropriate work signs
- Flagman required
- Flagman used
- Flagman properly equipped
- Traffic control cones in place

YES	NO	N/A	If no, Corrective action taken
		/	
		/	
		/	
		/	

PPE Being Used:

- Hardhat
- Safety glasses
- Rubber gloves
- Rubber sleeves
- Apparel
- Fall Protection
- Foot Protection

YES	NO	N/A	If no, Corrective action taken
/			
/			
/		/	
/			
/			
/			

Rubber Goods Tested:

- Gloves
- Gloves Air Tested Before Use
- Sleeves
- Line Hoses
- Blankets

YES	NO	N/A	If no, Corrective action taken
/			
/			
/			
/			

Safety Tools Condition

- Gloves Stored Properly
- Sleeves Stored Properly
- Sleeves In Good Condition
- Line Hoses Stored Properly
- Line Hoses In Good Condition
- Blankets Stored Properly
- Blankets In Good Condition
- Fiberglass Sticks Stored Properly
- Fiberglass Sticks In Good Condition

YES	NO	N/A	If no, Corrective action taken
/			
/			
/			
/			
/			
/			
/			
/			

OVER

Properly Grounded  
House Keeping Satisfactory  
House Keeping Excellent  
Wheel Chocks in Use

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Energized Lines:

All Phases Covered  
Neutral Covered  
Approach Distance Followed

YES	NO	N/A	If no, Corrective action taken
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

De-Energized Lines:

Tested (Voltage Detector)  
Grounded  
Locked and Tagged

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

General:

Work Procedures Satisfactory  
Housekeeping of Job Site

YES	NO	N/A	If no, Corrective action taken
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Notes:

Observed 3 workers on tail end of new construction  
in former property. Crew worked efficiently and  
safely. Checked all PPE in good working order.

*John Brownell*

CREW WORK PROCEDURES/SAFETY OBSERVATION CHECKLIST



Observer: F.W. Bonewell

Date: 4-2-2013 3pm

Location: Meade Cty Romc

Crew Leader Signature: R. Wyatt / under R. Collins

Others: \_\_\_\_\_

Work Being Performed: Origination of new circuit.

Job Briefing:

- Tailgate Conducted Before Job
- Job Procedures Covered
- Engery Control Procedure
- PPE
- Job Hazards
- Emergency Procedures
- Special Precautions

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Work Area Protection:

- Appropriate work signs
- Flagman required
- Flagman used
- Flagman properly equipped
- Traffic control cones in place

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

PPE Being Used:

- Hardhat
- Safety glasses
- Rubber gloves
- Rubber sleeves
- Apparel
- Fall Protection
- Foot Protection

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>2 members of crew instructed to wear it.</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Rubber Goods Tested:

- Gloves
- Gloves Air Tested Before Use
- Sleeves
- Line Hoses
- Blankets

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Safety Tools Condition

- Gloves Stored Properly
- Sleeves Stored Properly
- Sleeves In Good Condition
- Line Hoses Stored Properly
- Line Hoses In Good Condition
- Blankets Stored Properly
- Blankets In Good Condition
- Fiberglass Sticks Stored Properly
- Fiberglass Sticks In Good Condition

YES	NO	N/A	If no, Corrective action taken
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

OVER

Property Grounded  
House Keeping Satisfactory  
House Keeping Excellent  
Wheel Chocks in Use

/			

Energized Lines:

All Phases Covered  
Neutral Covered  
Approach Distance Followed

YES	NO	N/A	If no, Corrective action taken
/			

De-Energized Lines:

Tested (Voltage Detector)  
Grounded  
Locked and Tagged

YES	NO	N/A	If no, Corrective action taken
/			

General:

Work Procedures Satisfactory  
Housekeeping of Job Site

YES	NO	N/A	If no, Corrective action taken
/			

Notes:

Advised crew members (2) to wear hard hats.  
Crew members complied immediately.

---

---

---

---

---

*John W. Bonnell*